

GUIDELINES FOR INTERNSHIP WITH THE COPYRIGHT OFFICE OF INDIA

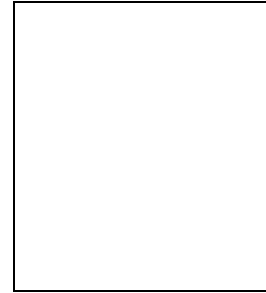
I. Objective	<p>To familiarize the interested and willing students of Law with the provisions of Copyright Act and its application including registration formalities & copyright policy.</p> <p>It is neither a job nor assurance for a job in the Government of India.</p>
II. Eligibility criteria	<p>Applicable to Indian National only.</p> <p>Internship is open to students from recognized institutions and universities with exposure to Intellectual Property Rights (IPR) particularly in Copyright Law.</p> <p>Students with a placement in hand are not eligible.</p>
III. Educational Qualifications	<p>Students pursuing following courses can apply:</p> <ul style="list-style-type: none"> • Second and third year of the Bachelors degree in Law (3 year course after graduation), or • Fourth and final year of the integrated five year course in Law. • LLM of Ist Year or final year
IV. Scheme of Internship	<p>Internship is normally for a period of one month and extended upto 3 months commencing on the 1st working day of the month. There will be a short induction programme on provisions of Copyright Act, 2002 on the 1st day of Internship.</p> <p>A guide will be assigned to each intern for their study during internship. Interns are required to present a paper/report on Copyright issues towards the end of internship. On the completion of internship, students are required to submit a report of the work carried out and make a presentation on it.</p> <p>Number of slots available in a year is three but not exceeding five in any case.</p> <p>Internship is a fulltime programme and hence interns are required to observe working hours of the Government of India. Any absence during working hours may result in extension of the period of</p>

	<p>internship. The internship may be discontinued any time if the performance of the intern is not found satisfactory or the intern is absent without authorization of the guide.</p> <p>Intern will maintain the dignity, decorum and discipline in the copyright office, failing which the internship will be liable to be terminated.</p> <p>Certificates will be issued to the interns on successful completion of their internship.</p>
V. Honorarium	No amount will be given as honorarium during the internship.
VI. How to apply	<p>Interested students may apply in the prescribed form given in Annexure with a photo ID proof (Photocopy of the Aadhar No.) Application in any other format will not be entertained.</p> <p>Application must contain recommendation of the competent authority from the academic institution, where the candidate is pursuing her/his studies. Applications received without recommendations will not be entertained.</p> <p>Applicants are required to submit a synopsis on Copyright issues for study during the internship in 1000 words along with their applications. Synopsis should broadly cover a brief introduction of the topic, objectives of the study, methodology to be employed and bibliography.</p> <p>Application should be made 3 months in advance, clearly mentioning the month for which internship is to be considered.</p> <p>Applications in the prescribed format complete in all respects may be sent by post to reach The Registrar of Copyrights, Copyright Office, 4th Floor, Jeevan Deep Building, Parliament Street, New Delhi-110001. Applications can also be emailed at copyright@nic.in or vpsrivastav.edu@nic.in</p> <p>Envelope carrying applications should be super scribed “Application for Internship for Month/Year”.</p>
VII. Other Modalities	<p>Interns will be provided with minimum logistic support i.e office space and available facilities.</p> <p>Interns will work in the premises of the Copyright Office and may</p>

	<p>utilize the facilities as mentioned above.</p> <p>The competent authority or nominee of the institution or referee recommending the candidature for internship may be available for interactions with the Copyright Office, if need be.</p> <p>Interns are required to give an undertaking prior to joining the internship programme that:</p> <p>(1) "She/He does not possess a placement for job/employment" and</p> <p>(2) "She/He shall strictly maintain full confidentiality and secrecy of any information/matter relating to Copyright Office of India."</p> <p>The outcome of the study during internship will remain as intellectual property of the Copyright Office and interns cannot use it without prior approval of the Copyright office.</p> <p>Above requirements for internship can be relaxed by the Registrar of Copyrights, Copyright Office, Delhi</p>
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ANNEXURE

APPLICATION FOR INTERNSHIP WITH THE COPYRIGHT OFFICE OF INDIA



1.	Name	
2.	Date of Birth	
3.	Gender (Male/Female)	
4.	Nationality	
5.	Permanent Address	
6.	Current Address	
7.	E-Mail Address	
8.	Tel. No.	
9.	Aadhar No.	

10. Educational Qualifications (+ 2 onwards)

S.No.	Name of the Course	School/College/Board/City	Year	Subjects	Percentage of Marks

-2-

11.	Whether pursuing/completed course in	L.L.B/L.L.M
12.	Computer skills	
13.	Knowledge of legal issues (please specify)	
14.	Is Copyright Law part of the	

	course being pursued? If not, give details above prior exposure of Copyright Law or IPR.	
15.	Internship/Work Experience, if any (attach extra sheet if required)	
16.	Areas of interest	
17.	Awards/Achievements/Papers presented/Published (attach extra sheet if required)	
18.	Details of extra-curricular activities	
19.	Suggested topic(s) on Copyright Issues on which internship is proposed	
20.	Month/year applied for	
21.	Any other additional relevant information (attach extra sheet if required).	
22.	Copy of the Photo ID- proof (Aadhar No)	

Place

Date

(Signature of the Candidate)

CERTIFICATION AND RECOMMENDATION BY INSTITUTION

Certified that Mr./Ms. _____ is pursuing _____ course and presently in _____ year/semester in the Institute/College/University. He/She is eligible for internship in Copyright Office as he/she has fulfilled the eligibility criteria prescribed by the Copyright Office of India. Hence, He/She is recommended for internship at Copyright Office.

**Signature with Name, Designation,
Office Address & Office Seal**

Place

Date